

**Board** **Position Title: Goat Project Field Service Coordinator**

Tracey Masella, MSW  
*Chair*

**Reports To:** Founder Medical Relief Alliance

Beatrice Adiedo, MA  
*Treasurer*

**Location:** Kindimba Juu Village, Songea, Ruvuma Region, Tanzania

**Starting Salary:** 150,000 – 170,000 TZS per month

Dr. Mercy Amua-  
Quarshie, MD  
*Secretary*

**Tenure:** Performance based with monthly outcomes

Send CVs and References to: [mra@mra-africa.org](mailto:mra@mra-africa.org)

Aziza Nuritova  
Jeannette Wainaina  
Nurbanu Asena  
*Officers & Advisors*

**Core Responsibilities:**

Provides field support to beneficiaries of Goat Hope program and maintains weekly communication via phone and/or email with founder and board members in USA.

**Other Responsibilities:**

- Functions as main contact of Medical Relief Alliance in Ruvuma Region
- Maintains records for all dairy goats include health, births, deaths, purchases etc
- Completes and submits monthly reports to founder
- Collaborates with government officials and veterinary officers to expand the project
- Travels extensively to visit with each beneficiary at least on a weekly basis
- Travels to Kenya for training
- Facilitates beneficiaries monthly meetings including taking minutes
- Functions as the organizations public relations officer in Ruvuma and greater Tanzania
- Creates and sustains partnerships and networks with individuals and organizations that can advance the mission of the organization and the projects
- Other duties assigned

**Qualifications:**

- Member of Kindimba Juu Village in good standing
- Must be nominated by current Goat Hope beneficiaries and seconded by TZ MRA project Coordinator
- Must have access to a phone and internet
- Ability to speak English and Kiswahili
- Knowledge of livestock rearing
- Ability to complete reports in a timely and accurate manner
- Creative ability to advocate on behalf of beneficiaries with local government, companies and the Ruvuma community at large
- Ability to travel locally and into other countries
- Employee picture and profile will be posted on website

**Founders**  
Nahashon Ogutu, RN  
Beatrice Adiedo, MA  
Sarah Walters, MPH

**Programs**  
Medical Supplies &  
Equipment Relief  
Program (MS+ER)  
Community Outreach  
Program (CHOP)  
Goat Hope

**Regions**  
Kenya: Embu,  
Transmara, Kisii,  
Nairobi and  
Webuye Districts

Tanzania: Ruvuma,  
Songea District